

BRAZOSPORT COLLEGE

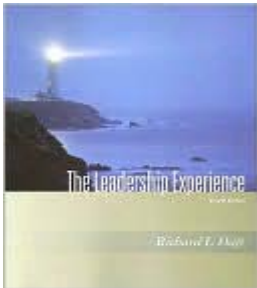
SYLLABUS - TMGT 3354
LEADERSHIP

<p>BIOGRAPHY</p>	<p><u>Dr. Don Wicker</u></p> <p><i>Dr. Wicker has been teaching at numerous colleges and universities since 1999. In his current position as a full-time professor at Brazosport College, his areas of concentration are organizational behavior, business ethics, operations management, quality management, international management, and information technology management. (Author of Goal Setting Published 2008), (Motivation: An interactive guide Published 2009), and (Attitude is # 1 Published 2010) Dr. Wicker has also been a textbook reviewer for topics such as: Management Technology, Quality Management, and Strategic Management to name a few.</i></p> <p><i>Dr. Wicker's educational background includes a doctoral degree in the area of business organization and management from Capella University – Minneapolis, Minnesota; a master of science degree in business administration from Central Michigan University – Mt. Pleasant, Michigan; and a bachelor of science degree in business from Northern Michigan University – Marquette, Michigan.</i></p> <p><i>His business experience includes 21 years working in the automotive industry for General Motors Corporation. During his career with General Motors, his work experience included management assignments in accounting; auditing; finance; vehicle sales, service, & marketing; and service parts operations.</i></p>
<p>DAYS / TIME & LOCATION</p>	<p>TMGT 4398 SEC 51: (Internet Class)</p>
<p>EMAIL:</p>	<p>Don.wicker@brazosport.edu or dwnee1234@aol.com</p>
<p>PHONE:</p>	<p>(979) 230- 3199 (Office) or (806) 445-3905 (Cell)</p>

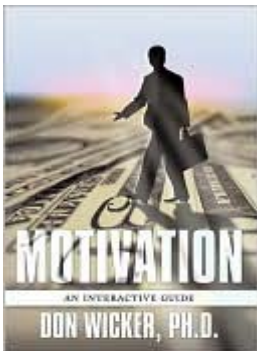
OFFICE HOURS	As needed
OFFICE LOCATION	B241 -- Business Division

Textbook & Course Material Information

Daft, Richard L. - The Leadership Experience – 5th ed. Thomson South-Western Publishers (2008) 978-1-4390-4211-3



Wicker, Don - Motivation – An Interactive Guide - Author House Publishers (2009) 978-1-4490-1358-5



Course Description

An examination of the nature and scope of leadership as it relates to applied technology and workforce training environments. The techniques for leadership, empowerment, and team building are emphasized.

Course Goals

By the end of this course, students will be able to:

- A. Have the tools to expand their spheres of influence
- B. Distinguish management from leadership
- C. Analyze their core leadership behaviors to facilitate future career success

- D. Explain the eight primary styles of leadership and apply them in management situations
- E. Create a leadership contingency plan
- F. Envision ethical leadership
- G. Distinguish intrinsic vs. extrinsic motivation
- H. Identify the measures required to empower others
- I. Explain the leadership change cycle and describe shifting paradigms in leadership
- J. Have the knowledge and tools necessary to inspire shared vision and direction in their organizations
- K. Appreciate the power of diverse human capital
- L. Create an individual leadership legacy

Course Delivery Method

This course will utilize D2L for On-line Learning: for technical help contact the IT Helpdesk, 979-230-3266 or helpdesk@brazosport.edu - Students who have difficulty logging in the first time or have other technical issues please notify the help desk.

Testing Methods

Exams will be available on Brazosport College web, students will answer all questions and resubmit documents in D2L or by e-mail. (NO MAKE-UPS)

On-line Discussion Questions

All students are expected to answer and participate in On-line Discussion Questions. Answers should include real-life examples, and rational for all responses. Professor will read all responses; however, replies will be random. A minimum of 150 words is required for your Discussion Question answer, and all students must respond to a minimum of three other students. (This is a discussion, not just another assignment; therefore, do not wait until the last day before the due date to post your responses)

School Policies and Student Responsibilities

Students are expected to fully participate in the course. The following criteria are intended to assist you in being successful in this course.

- a. Time Management

- b. Understanding the Syllabus Requirements
- c. Utilizing Online Components (D2L)
- d. Communicating with the Instructor
- e. Completing Course Work

Students with Disabilities

BC is committed to providing equal education opportunities to every student. BC offers services for individuals with special needs and capabilities including counseling, tutoring, equipment, and software to assist students with special needs. Please contact Phil Robertson, Special Populations Counselor, and (979) 230-3236 for further information.

Academic Honesty

BC assumes that students eligible to perform on the college level are familiar with the ordinary rules governing proper conduct including academic honesty. The principle of academic honesty is that all work presented by you is yours alone. Academic dishonesty including, but not limited to, cheating, plagiarism, and collusion shall be treated appropriately. Please refer to the BC Student Guide for more information, this is available online at <http://www.brazosport.edu>, click on the link found on the left side of the homepage.

Course Evaluation

- A. Students are encouraged to submit course and/or instructor criticisms and comments in written form to the instructor throughout the semester. Prior to final exams all students will have an opportunity to complete a course evaluation form (anonymously) and these will be read by the instructor after course grades have been turned in.
- B. Instructors will review the withdrawals during the semester and attempt to determine the cause if the withdrawal rate is higher than the average of the division.
- C. The division chair will review the final grades given in the course to determine if a pattern of high or low grades exists.

ON-LINE ATTENDANCE POLICY	Participate in all On-line discussions, and complete all assignments.
• MAKE-UP WORK:	NO MAKE-UP WORK WILL BE AVAILABLE ***
ON-LINE ETIQUETTE:	High standards as professional settings; thus, treat everyone with respect and demonstrate the proper social skills.

PLAGIARISM:	Plagiarism (from the Latin word “kidnapper”) is the implicit or implied presentation of someone else’s ideas or words as one’s own. Whether deliberate or accidental, plagiarism is a serious and often punishable offense.
WRITING FORMAT:	All documents are to be typed, spell-checked and grammar checked and prepared in the proper APA format or other documentation format required for this class. Assignments, both oral and written, will be evaluated on: <ul style="list-style-type: none"> • Completion of assigned task (instructions) • Submission of assigned task on time • Evidence of sufficient time spent appropriately • Quality of content and research • Presentation of material

Student Evaluation

Student performance will be evaluated based upon the following criteria:

Students will be graded individually based on Discussion Questions, Chapter Questions, Papers, Projects, Exercises, and major exams.

GRADE PERCENTAGES

Discussion Questions (1 – 6)	10.2%
True & False Questions (1 – 6)	10.2%
Written Assignment # 1	10%
Written Assignment # 2	10%
Written Assignment # 3	10%
Written Assignment # 4	10%
Project (Motivation Book)	10%
Video Clips (3) Summary	5%
Midterm Exam	10%
<u>Final Exam</u>	<u>15%</u>
	100.4

Late Assignments****

NO LATE WORK ACCEPTED

Students' assignments will be graded based upon the following scale:

- A 90%-100% Excellent
- B 80%-89% Above average
- C 70%-79% Average
- D 60%-69% Below average
- F Below 60% Failure

Course Assignments – SPRING 2011

DATE: Jan. 18th

Introductions / Tips
Syllabus Overview
System Introductions
Read Chapter 1 >What Does It Mean to Be a Leader

DATE: Jan. 25th

Read - Chapter 2 >Traits, Behavior, and Relationship
Read - Chapter 3 >Contingency Approaches to Leadership
Discussion Question # 1
True & False Question Set # 1

DATE: Feb. 1st

Read – Chapter 4 >The Leader as an Individual
Written Assignment # 1 (**What does it mean to be a leader**)

DATE: Feb. 8th

Read - Chapter 5 >Leadership Mind and Heart
Discussion Question # 2
True & False Question Set # 2

DATE: Feb. 15th

Read Chapter 6 >Courage and Moral Leadership
True & False Question Set # 3
Project – (**Motivation Book**)

DATE: Feb. 22nd

Read Chapter 7 >Followership
Discussion Question # 3
Written Assignment # 2 (**Management and Leadership**)
True & False Question Set # 4

DATE: March 1st

Review Material for Exam (**Chapters 1-7**)

DATE: March 8th

Midterm Exam (Chapters 1-7)

DATE: March 15th

***** SPRING BREAK*****

DATE: March 22nd

Read Chapter 8 >Motivation and Empowerment

Written Assignment # 3 (**Leadership and Motivation**)

DATE: March 29th

Read Chapter 9 >Leadership Communication

Discussion Question # 4

True & False Questions # 5

DATE: April 5th

Read Chapter 10 >Leading Teams

Discussion Question # 5

Video Clips (3) - Summary

DATE: April 12th

Read Chapter 11 >Developing Leadership Diversity

Discussion Question # 6

True & False Question Set # 6

DATE: April 19th

Read Chapter 12 >Leadership Power and Influence

Read Chapter 13 >Creating Vision and strategic Direction

Written Assignment # 4 (**Roles and Skills**)

DATE: April 26th

Review Material for Exam (Chapters 8 – 13)

DATE: May 3rd

FINAL EXAM (Chapters 8 – 13)